

INCIDENT INVESTIGATION ASSESSMENT

Incident Name:
Investigation Date:
Chief Investigator:
Location:
County:

I. INCIDENT DESCRIPTION

*Describe the incident and accident sequence (chronology)
If injuries occurred, provide a brief description of the types of injuries*

WITNESS STATEMENTS:

Summarize information obtained from witness statements.

II. ENVIRONMENTAL FACTORS ASSESSMENT

Describe the environmental conditions contributing to the incident

PHYSICAL ENVIRONMENT:

Describe the physical environment factors affecting the incident (altitude, slope, vegetation, etc).

WEATHER:

Describe the weather conditions affecting the incident.

FIRE BEHAVIOR:

Describe the fire behavior impacts to the incident (if incident involves a fire).

III. HUMAN FACTORS ASSESSMENT

Identify the human factors contributing to the incident

QUALIFICATIONS OF INVOLVED PERSONNEL:

Determine the qualifications and training of personnel involved in the incident.

DUTIES:

Identify the duties of individuals directly involved in the incident.

MANAGEMENT:

Determine the organization, supervision, command, and control of personnel involved in the incident.

COMPLIANCE:

Identify applicable rules, policies, operating guides, etc. that may apply to the incident. Describe compliance or deviations from the compliance documents during the incident. If a Safenet has been filed, assess and respond to the Safenet.

COMMUNICATIONS:

Identify the types of communication used before, during, and after the incident.

IV. EQUIPMENT FACTORS ASSESSMENT

Determine what equipment was involved in the incident.

EQUIPMENT:

Identify the equipment used and association with the incident.

PERSONNEL PROTECTIVE EQUIPMENT (PPE):

Identify the PPE available and utilized during in the incident and assess effectiveness.

V. AFTER ACTION REVIEW ASSESSMENT

Describe the principles/doctrine factors associated with the incident.

WHAT WAS PLANNED?:**WHAT ACTUALLY HAPPENED?:****WHY DID IT HAPPEN?:**

WHAT WOULD THE INVOLVED PERSONNEL DO DIFFERENTLY IN THE FUTURE?:

VI. CONCLUSIONS AND RECOMMENDATIONS

Provide recommendations, conclusions, and follow-up actions.

INVESTIGATION TEAM MEMBERS:

List the Investigation Team Members, positions, and contact information

INVESTIGATION TEAM RECOMMENDATIONS, CONCLUSIONS, AND FOLLOW-UP ACTIONS:

Investigation Assessment Prepared By:	Name:	Date:
	Signature:	
	Title:	Chief Investigator

VII. FINDING

Provide a narrative accepting, rejecting, or modifying the Investigation Team recommendations, conclusions, and follow-up actions.

NEED FOR FURTHER INVESTIGATION:					
		Investigation Report		More Detailed Assessment	No Further Assessment

Investigation Assessment Approved By:	Name:	Date:
	Signature:	
	Title: Line Officer or Designee	